CONFIDENTIAL



DCI/ICS 85-7018 5 February 1985

	MEMORANDUM	FOR:	Executive	Director,	CIA
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THROUGH:

Administrative Officer, DCI

25X1

FROM:

Director, Intelligence Community Staff

25X1 SUBJECT:

Request for Approval to Incur Expenses

25X1

1. Your approval is requested to incur expenses as allowed

25X1

2. I believe the expenditure of official funds is authorized under for the costs of a reception on 11 February 1985 for the DCI's Legislative Liaison Community Conference.

25**X**1

- 3. The names of designated guests who will attend this conference are contained in the attachment.
  - 4. The designated Agency official host will be:

25X1

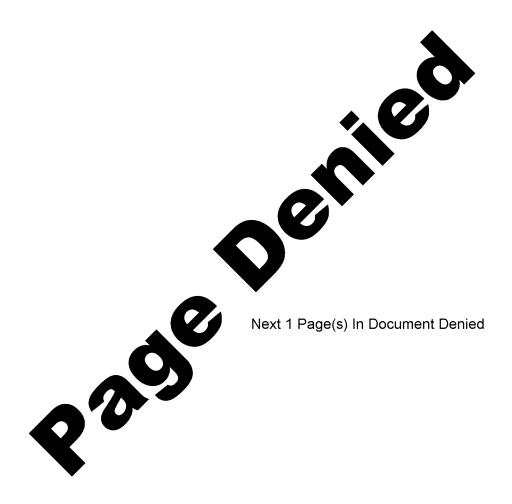
Mr. William J. Casey
Director, Central Intelligence Agency

5. I certify that the individuals attending this conference are essential for the conduct of official U.S. Government business and, further, that this function will facilitate the accomplishment of the DCI's duties and responsibilities.

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W	6. The estimated cost of this function will be \$500.00. The charges will be T/A'd
A	uttachment as stated
6	I certify the availability of funds in the amount indicated in paragraps.
E	
	Sudget & Fiscal Officer, DCI
A	PPROVED:

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25X1

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4 February 1985